

SEP 14 2015

## REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

**SUBMITTED BY:** Randy Gillespie    **TODAY'S DATE:** September 1, 2015

**DEPARTMENT:** Personnel

**SIGNATURE OF DEPARTMENT HEAD:**

**REQUESTED AGENDA DATE:** September 14, 2015

**SPECIFIC AGENDA WORDING:** Consideration to allow Personnel to contact Walgreens again this year to administer flu shots to all County employees.

**PERSON(S) TO PRESENT ITEM:** Randy Gillespie

**SUPPORT MATERIAL:** (Must enclose supporting documentation)

**TIME:** 5 minutes

**ACTION ITEM:**      X  

**WORKSHOP:**        \_\_\_\_\_

(Anticipated number of minutes needed to discuss item) **CONSENT:**        \_\_\_\_\_

**EXECUTIVE:**        \_\_\_\_\_

**STAFF NOTICE:**

**COUNTY ATTORNEY:** \_\_\_\_\_ **IT DEPARTMENT:** \_\_\_\_\_

**AUDITOR:** \_\_\_\_\_ **PURCHASING DEPARTMENT:** \_\_\_\_\_

**PERSONNEL:** \_\_\_\_\_ **PUBLIC WORKS:** \_\_\_\_\_

**BUDGET COORDINATOR:** \_\_\_\_\_ **OTHER:** \_\_\_\_\_

\*\*\*\*\*This Section to be Completed by County Judge's Office\*\*\*\*\*

ASSIGNED AGENDA DATE: \_\_\_\_\_

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_

COURT MEMBER APPROVAL \_\_\_\_\_ Date \_\_\_\_\_